

Census Filters

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Census filters provide the ability to narrow down the census to more relevant patients.

• To manage filters, select the funnel icon in the bottom right corner of the census

Filters

- Locations: specify which location's patients should appear on the census
- Assigned To: filter based on provider assignment; assigned to Me (your patients), assigned to
 Anyone, Unassigned, or Disregard. We recommend leaving this set to Disregard for the most
 comprehensive census

Sorting

- Group By: specify how patients are grouped on the census. Options include: *Admit Date, Last Consult Time, Location, Name, Payor, Room/Bed,* and *Unit*
- Order Direction: order census patients based on the *Group By* value: Ascending or Descending

Patient Display Example

• A preview of how patient information will appear on the census based on Patient Display Settings

Patient Display Settings

- Name Display: Last Name, First Name -or First Name, Last Name
- Room/Account/MRN/Location: In addition to patient name, date of birth, and admit date, choose which value should be shown on the census



