

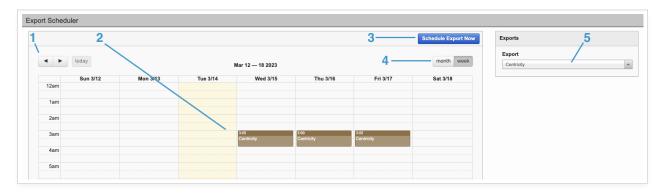
Export Scheduling

Last Modified on 03/15/2023 4:08 pm CDT

When your system has a charge (DFT) interface, automatic charge exports can be configured for convenience. Most charge exports are scheduled overnight to avoid biller workflow interruption.

• You will find the Export Scheduler via Menu > Charge Capture > Exports > Scheduling

Export Scheduler Navigation



Action Key

Calendar navigation
Export schedule
Schedule an ad-hoc export
Week/month view
Choose export to schedule

Schedule an Export

- To schedule an export, click a day/time slot to add an export block
- Drag the block vertically to adjust the export time, drag horizontally to move adjust the day
- Click the block to delete it, or schedule a repeating export

