Charge Capture Powered by MDTech



A biller or coder level user may have access to review, edit, or enter charges on behalf of a physician. Check with your administration to verify workflow for your system specifically.

- Navigate to the encounter view of the patient you'd like to enter or review charges on this can be done by searching the patient on the census or navigating in the Revenue Cycle Management report to the date of service and finding the patient there. Select the patient to view the encounter, you'll be able to scroll through to see any charges present on multiple dates of service throughout the patient's stay.
- 2. You may enter charges on a physician's behalf or assign a patient to a physician to trigger a missing charges flag for the physician to see.
 - Once you've selected the patient, navigate to the date you'd like to add the assignment for, click "assign to" on the right side and select the physician's name from the drop down. Once this is selected, the physician will be able to see the red "missing charges" flag and the patient name will turn red on the app for the specified physician.

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Ref	M. Sloan	Hospitalist	Doc 3, Hosp	*							
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vers, John 03/1964	N/A 📌 05/03/2022	~ Feb 21, 2023 - Tue	Ellis, Nathan	P 🤕							
ample, Zico /26/1971	N/A 🗲 04/23/2021	Hospitalist	Fabro, Ryan Assign to	* 📩							

3. If you are entering charges on the physician's behalf, you may search CPT codes by clicking the "+" icon to the right of the physician's name, this will allow you to select a CPT code from favorites or search. You will then be able to search and enter any ICD-10 codes after the CPT has been added.

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4. All charges, regardless of status, have an "i" icon on the right side – if you click this, you'll see RVU data and additional information regarding that charge.

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C + Q Enter Firs	t/Last Name	/ Potte	er, Harry -	07/31/198	31									AN	DREW	HOSPITA	L (an)
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Rivers, John 08/03/1964	N/A 5		N/A & Standard A Laborist														
Sample, Zico	N/A 📌	U G44.001 Ex Cluster headache syndrome, unspecified, intractable															
04/26/1971 2 day F/Us	04/23/2021		Ur 120.8 (H 88) (R 188) Other forms of angina pectoris														
Smith. Jennifer	N/A 🔎																
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5. Depending on established workflow for your system, you may need to mark a charge as received and reviewed. If this is the case, you'll see the "i" icon populates blue and when clicked has "received" and "reviewed" check boxes in the upper right corner.

😑 Charge (Charge Details: 1234	o for Buggs Bunny on 2023-02-23	×	v ۵ (۲
	Date Entered: 2023-02-24 Entered By: Test Admin			
🗹 🔶 🔍 Enter Fir	Charge Status: Requires Review	Review Status		HOSPITAL (an) 📷 👬
	Description	Received Received (Not Received)		
Viewing 17 pa	Test Review	Reviewed [(Not Reviewed)		
02/02/2002		Mappings	III Show Inventory	
Macaroni, Salvatore 01/20/1998		Field	Value	<u>></u> •
	Global Period	billing_area	BILLING	* *
Malfoy, Draco 04/04/1972	Does Not Apply	Department ID 0	3	
	RVU Without Modifiers			
Patient, Test		facility_id	FACILITY	<u>></u>
09/09/1972	RVU Data Not Available	location_id	LOCATION	* *
Person, Test 01/01/2000	Pends	Lurie Charge CSN	2	1000
Note Ref Potter, Harry 07/31/1981	No Pend History for this Charge	Showing 1 - 5 of 8 Results	First Previous Next Last	CDs
Rivers, John 08/03/1964			Reset Update	003
Sample, Zico	Add Pend	Batch History	≡×	
04/26/1971 2 day F/Us	Note Concerning Pend: Reason For Pend: Unspecified		≡×	
Smith. Jennifer	Add Pend	No Batch Histor	🛾 Messages 🛛 🛧	

Tip: This process differs depending on your administration's expected workflow. Be sure to ask your administration what workflows are in place for your system.