

## Export Notifications

Last Modified on 03/06/2024 3:41 pm CST

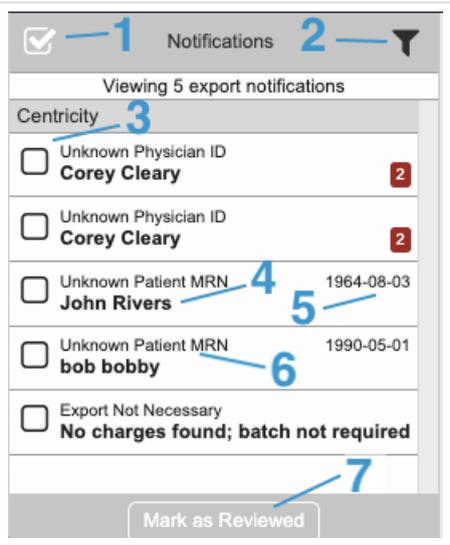
Export notifications are a simple way to triage issues with automatic charge exports. The most common export notification is due to incorrect patient information. This report will present any issues and allow you to resolve them.

- The Export Notifications Report is available via the Menu > Charge Capture > Exports > Notifications

### Notifications View

- The notification view provides a list of unresolved notifications. Until resolved, affected charges will not automatically export.

### Action Key



1. Select all patients
2. Show/hide filters
3. Select patient
4. Patient name
5. Patient date of birth
6. Export notification type
7. mark selected notifications reviewed

### How to Resolve an "Unknown Clinic MRN" Export Notification

To resolve an export error, begin by clicking on a patient from the list. This will open the Link Patient to Encounter tool:

Link Patient to Encounter
View Encounter

Clinic ID

First Name

Last Name

DOB

[Search](#)

ⓘ This encounter is currently manually mapped to the first patient below.

	Clinic ID	Name	DOB	Sex	Zip	Last Updated
	ID1234	Rivers, John	08/03/1964			03/16/2023 11:47 AM

No suitable match? [Create a patient to be mapped to this encounter.](#)

[Create a New Patient](#)

1. Search for a patient
  2. If you cannot find the patient, verify the patient exists in your electronic medical record system (EHR) such as Epic, Centricity, Cerner, etc.
  3. If the patient exists in the EMR, make sure the information in MDTech matches correctly
  4. If the patient doesn't exist, register the patient in you EMR. The patient should be automatically linked in MDTech for the next scheduled export.
  5. The *Create New Patient* button lets you manually register a patient in MDTech to send charges. Please note, it is recommended you register the patient in your EMR
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